Car Purchase Agreement

Terms agreed before a private vehicle sale

DATE OF AGREEMENT

PLACE (CITY, STATE)

1 PARTIES

Seller

FULL LEGAL NAME

MAILING ADDRESS

CITY, STATE, ZIP

PHONE OR EMAIL (OPTIONAL)

Buyer

FULL LEGAL NAME

MAILING ADDRESS

CITY, STATE, ZIP

PHONE OR EMAIL (OPTIONAL)

2 VEHICLE

YEAR | MAKE | MODEL | BODY TYPE | COLOR

VIN (17 CHARACTERS FOR 1981 AND LATER VEHICLES) | ODOMETER NOW (MILES) | TITLE NUMBER AND ISSUING STATE

INCLUDED ITEMS (KEYS, MANUALS, EXTRA TIRES…)

KNOWN DEFECTS DISCLOSED BY THE SELLER

3 PRICE, DEPOSIT AND COMPLETION

AGREED PRICE $ | DEPOSIT $ | DEPOSIT DUE ON | BALANCE AT COMPLETION $ | COMPLETION DATE

BALANCE PAID BY

☐ Cash ☐ Cashier's check ☐ Bank transfer or payment app ☐ Other:

DATE DEPOSIT RECEIVED (IF PAID)

4 CONDITIONS

Choose one inspection option and one deposit option. Mark each seller statement that applies.

Inspection — check one

☐ The buyer may have the vehicle inspected at the buyer's cost, by (date):

☐ No inspection condition. The buyer has inspected the vehicle, or chosen not to.

Deposit — check one

☐ The deposit counts toward the price. The seller refunds it if an agreed condition fails or the seller cancels. If the buyer cancels for another reason, the seller may keep only the amount the law allows.

☐ The deposit counts toward the price and is refunded in full if the sale does not complete for any reason.

Seller's statements — mark those that are true

☐ The title is in the seller's name and the vehicle is free of all liens, loans and claims by others.

☐ An existing lien must be settled. List the lender and payoff amount:

If an inspection marked above shows a defect the seller did not disclose, the buyer may cancel before completion and the deposit is refunded. The buyer pays the balance at handover. Seller and buyer follow the title agency's transfer steps and complete any required mileage disclosure. Either party may cancel if the other misses a condition by its date. Both parties agree to the terms on this form and on page 2.

5 SIGNATURES

By signing, each party agrees to these terms and confirms that the vehicle and price details are correct.

SELLER SIGNATURE

PRINTED NAME | DATE

BUYER SIGNATURE

PRINTED NAME | DATE

WITNESS (IF USED OR REQUIRED) — SIGNATURE | PRINTED NAME | DATE

Car Purchase Agreement — continuation

Fill in the parties, item and date here too, so this page stays with page 1.

SELLER	BUYER	VEHICLE (YEAR, MAKE, MODEL OR VIN)	DATE OF AGREEMENT

ADDITIONAL TERMS (OPTIONAL)

Anything else agreed: where completion takes place, repairs the seller will make first, how notice of cancellation is given, who holds the keys and the vehicle until completion, what happens if the balance is late.

INITIALS

SELLER	BUYER

Before you sign

1. Compare the VIN on the vehicle with the title and this agreement, and check each party's name against photo ID and the seller's name against the title.
2. Record the sale price separately from taxes and fees. Check who collects them and when they are due. Enter a deposit receipt date only after the seller receives the money.
3. Select the inspection and deposit terms you agree to. Give each condition a deadline and write any changes on this form.
4. If there is a lien, confirm the payoff with the lender. Before paying the balance, agree who pays the lender and check how the title agency accepts the release, on paper or electronically.
5. Agree how to verify the balance at handover. Count cash together, check a cashier's check with the issuing bank, or confirm that a transfer reached the seller's account.
6. Check whether any transfer paperwork needs a witness or notary. Each party keeps a signed copy of this agreement. At handover, record the sale on a bill of sale.